

# Meeting note



## Central Victorian Livestock Exchange – Community Liaison Committee

<b>Project</b>	Central Victoria Livestock Exchange	<b>Date</b>	1/03/2017
<b>Ref No.</b>	-	<b>Time</b>	4:30pm – 6:30pm
<b>Purpose</b>	Inaugural meeting of the CVLX Community Liaison Committee		
<b>Chair</b>	Martin Klopper	<b>Recorder</b>	Martin Klopper
<b>Attendees</b>	As per attendance register	<b>Apologies</b>	As per attendance register

Item	Discussion Point	Actions
<b>1.</b>	<b>Welcome and Introductions</b> The chair welcomed everyone to the inaugural meeting. Members and invited guests introduced themselves.	» None
<b>2.</b>	<b>Apologies</b> Apologies were noted from several organisations and individuals, as noted on the attendance register.	» None
<b>3.</b>	<b>Pecuniary and other conflicts of interest</b> Members were provided the opportunity to raise any pecuniary or other conflicts of interest. At the request for Werner Oellering, these were explained. No pecuniary or other conflicts of interest were raised. These will be monitored over time, and registered where required.	» Members/alternates to notify Chair of any actual or perceived conflict of interest and relevant associations, should these arise. » The Chair to establish and monitor the conflict of interest register.

#### 4. Why are we here?

##### **The purpose of the Community Liaison Committee CLC**

The chair and Garry Edwards from Regional Infrastructure Pty Ltd opened the discussion by explaining that the purpose of the CLC is:

- To provide a clear and transparent consultation platform through the construction stage of the Livestock Exchange and into the operational stage of the project.
- That the committee's role would be the sharing of information in relation to the livestock exchange, and to provide the opportunity to discuss and resolve issues and concerns.
- That the committee would play an integral role in the implementation of the community grants programme.

It was further outlined that the committee would not:

- Delve into the past; the CLC is future-focussed and works on the basis that the livestock exchange has been approved and is entering the construction stage.
- Review operational or design matters. A separate committee is charged with this task.

##### **Terms of Reference**

The draft Terms of Reference had been pre-circulated to all invitees in advance of the meeting.

No comments were raised, and the terms of reference were accepted as final.

» Final terms of reference to be issued.

##### **Code of Conduct in CLC meetings and the public arena**

The Chair suggested and members/alternates agreed the following approach to CLC meetings, as outlined in the Terms of Reference:

- Respect each other
- Allow members to express their views
- Be open to the opinions of others
- Act in an professional and courteous manner
- Look for opportunities to reconcile differences
- Agree to disagree when required
- Recognise different knowledge levels within the group
- Respect confidentiality
- Concentrate on the issues and opportunities, rather than who raises them
- Be accountable
- Commit to attending meetings whenever possible or provide advance notice of non-attendance

» The chair is to issue media communications protocols for review and acceptance at the next CLC Meeting.

Members of the CLC requested that the following code of conduct be applied:

- The committee should be aware and cautious of jargon, to accommodate the different backgrounds and levels of understanding of all members.
- The committee should ensure that all information provided to the public is factual.
- It should be a forum for understanding community needs outside of the project.
- That the group has a positive group culture, and is an open forum for honest discussion.

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#### 5. **Approved alternate members & observers**

It was agreed that organisations can nominate alternate members to attend meetings. Advance notice will be given.  
Observers will be permitted to attend meetings.

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#### 6. **Where is the CVLX up to?**

Garry Edwards from Regional Infrastructure Pty Ltd provided an update on the current project status. A presentation was provided, with the following key points:

» A copy of the presentation is to be circulated to all members.

##### **Project Parameters:**

- Modern multi-million \$ livestock exchange facility - CVLX
- 45.6 hectare site 12km NW of Ballarat city centre
- 2.3km from Fishers IGA / centre Miners Rest township
- Zoned Special Use for sole purpose of sale yard
- Forecast 70,000 cattle and 1.6 million sheep pa
- Approximately 112 sale days pa
- Efficiency, safety, welfare, impact and biosecurity -key measures of new project
- Compliance with best practice animal welfare & WH&S significantly improved
- Approximately 100 direct & indirect jobs plus an >\$46m economic boost for Ballarat during construction

##### **Planning & Approvals:**

- Legislative planning processes complete.
  - Construction Management Plan still to be approved by Ballarat Council.
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## 7. Construction / Next Steps:

- Detailed planning for build / construction underway
  - Concurrently tendering for subcontractors i.e. bulk earthworks
  - Site establishment inc. site office, entrance & access tracks
  - Perimeter tree planting – approx. 5000 trees, will occur first to ensure the visual impact is mitigated early.
  - Bulk earthworks – will commence in April 2017
  - Transport plan in development
  - Overall construction expected to take 12-14 months
  - Project to follow detailed Construction Management Plan – covers environmental mgmt., safety, operating hours etc.
  - Commission facility and commence operations in 2018
- » Updates on construction progress to be provided at the next meeting.
  - » Construction management plan to be provided at the next meeting.

The intent is early communication of construction actions so that people are aware they are occurring, when and why.

The following comments were raised:

- The site would be open 1-2 times during the course of construction, for the CLC and the Community to see firsthand how site works are progressing.
- The signage would be erected within 2 weeks of the first CLC meeting.
- The website has a FAQs page to reflect questions frequently asked.
- The CVLX has a willingness, and procedures, to address complaints.

## 8. Broad discussion of expectations from the project and the information needs of the CLC moving forward

The chair opened the floor to understand the information needs the CLC would have for future meetings. The following issues and points were raised:

- The need for clear and timely information.
- Information that is accurate and stops myths.
- Accurate information with no “spin” or “propaganda”
- Fact checking.
- That revegetation of the site will be done well, using the appropriate vegetation.
- That traffic, dust and noise is managed well and within the ambits of the environmental approvals. It was questioned whether the information arising from the monitoring of dust and noise can be made available publicly. RIPL indicated that as this occurs elsewhere, the reporting can be made publicly available.
- More information on the community grants fund was raised. It was questioned what types of projects would be eligible, and timing for funding. It was suggested that an annual cycle inviting applications would give the community certainty. An example cited is the Waubra Wind Foundation'.
- That the group provides novel ways of communicating information with the broader community.
- That information is clear and concise.
- That future meetings have clear talking points.

- » On receipt of query in relation to the monitoring of noise and dust, reporting on the monitoring of these aspects will be made available in an appropriate form. Where necessary this will include the use of experts to explain data and resolution pathway taken - as raw data can be hard to interpret.
- » Information on the community grants programme is to be provided at the next meeting.

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## 9. Facilitating broader community input

The chair asked members to nominate good channels for communications with the broader community. The members raised the following channels as a good way of engaging the community:

- Letterbox drops / newsletters
- Social media – posting links to the website on local social media pages.
- Providing updates through the local community newsletter.
- Providing information at the local IGA notice board, and having surplus newsletters available for collection.
- Providing the ability for people to register for email notifications (this can be through the existing website).

- » Future updates and community information to be provided through this range of options.

The chair ran through the current membership, and additional suggestions received from the committee on future members included:

- The school committee
  - Darren Weir Racing
  - The Ballarat Turf Club
  - Equine Vets.
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**10. The second meeting**

It was agreed that the meeting be held every second Month on the first Wednesday of the month.

» The chair to issue a list of upcoming meetings and issue meeting invites for upcoming meetings.

Next Meeting – Wednesday 3 May 2017. 16:30. Venue to be confirmed

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**11. Other business**

No other business was raised

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**12. Close**

The meeting closed at 6:15pm.

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